

**CITY OF SILVERTON
CITY COUNCIL MINUTES**

Silverton Community Center – Council Chambers – 421 South Water St.

November 4, 2019, 7:00 p.m.

I. OPENING CEREMONIES – Call to Order, Pledge of Allegiance & Roll Call

Mayor Palmer called the meeting to order at 7:11 p.m.

| <u>Present</u> | <u>Absent</u> | |
|-------------------|-------------------|---------------------------------------|
| <u>X</u> | <u> </u> | Mayor Kyle Palmer |
| <u>X</u> | <u> </u> | Council President Jason Freilinger |
| <u>X</u> | <u> </u> | Jim Sears |
| <u>X</u> | <u> </u> | Matt Plummer |
| <u> </u> | <u>Excused</u> | Dana Smith |
| <u>X</u> | <u> </u> | Laurie Carter |
| <u>X</u> | <u> </u> | Crystal Neideigh |

Staff Present:

City Manager, Christy Wurster; Chief of Police, Jeff Fossholm; Public Works Director, Petra Schuetz; Community Development Director, Jason Gottgetreu; Finance Director, Kathleen Zaragoza; Assistant to the City Manager/HR Coordinator, Elizabeth Gray; and Assistant to the City Manager/City Clerk, Angela Speier

II. APPROVAL OF MINUTES

Councilor Freilinger made a motion to approve the minutes from the Regular Meeting held on October 7, 2019. Councilor Plummer seconded the motion. Councilor Carter requested clarification on page 8, line 8 regarding the possibility of having an annual review of all annexation applications. The motion passed 5-0 with Councilor Neideigh abstaining.

III. OATHS OF OFFICE/PUBLIC RECOGNITION

3.1 Proclamation – American Legion Centennial Day

Mayor Palmer read the proclamation and declared November 4, 2019 as American Legion Centennial Day and presented the proclamation to representatives of Delbert Reeves Post number 7.

IV. PUBLIC COMMENT

Paul Zenchenko, 3062 Seminole Road. Mr. Zenchenko is representing the American Legion Delbert Reeves Post number 7 and invited Council and residents to the Silverton Middle School for their Veteran’s Day Celebration at 2:00 p.m. on Friday, November 8, 2019. On Veteran’s Day the American Legion will be hosting a short ceremony at the Freedom Plaza and the service flags will be unveiled and posted. He brought the original certificate chartering the Delbert Reeves Post and said it will be donated to the Historical Society in order for it to be shared with the public.

Joe Craig, 617 Hicks Street. Mr. Craig said he is following up on possible pedestrian and bike projects for Silverton. He distributed a partial report from the National Highway Traffic Safety Administration regarding 2018 fatal motor vehicle crashes. He explained the report shows that passenger and driver fatalities have decreased, but the fatalities for pedestrians and bicyclists have increased since 2009. In 2009, 14 percent of all fatalities were pedestrians and bicyclists and in 2018 that number has increased to 20 percent. Mr. Craig urged City Council to look for ways to improve safety for bicyclists and pedestrians in Silverton. He described examples of safety measures the City Council could take.

V. SCHEDULED PRESENTATIONS

5.1 National League of Cities presentation of Service Line Warranty Program – Dennis Lyon, Regional Area Director, Utility Service Partners, Inc.

Dennis Lyon was invited to speak to City Council on the Service Line Warranty Program offered through Utility Service Partners, Inc. The Service Line Warranty Program is the only program endorsed by the National League of Cities, as well as 20 Leagues of Cities in the United States. He provided an overview of the organization and the benefits of the program. He explained the services and coverage they offer; including, sewer lateral and septic line coverage, water line and well line coverage, and interior plumbing and drainage. They use local contractors who have undergone a rigorous vetting process to perform the repairs. The program allows the City to receive \$0.50 per month per paid warranty agreement. Mr. Lyon described their marketing approach which includes three direct mailing campaigns per year approved by the City. They do ask to use the City logo and a generic signature in their marketing materials. He said 11 cities in Oregon are currently participating in the program.

Councilor Carter asked what is the cost to the homeowner. Mr. Lyon referred to a price sheet in the informational packet distributed to City Council earlier. The program is only available to residential customers. Councilor Sears asked how the contractors are identified and Mr. Lyon described the identification process and how they build their list of interested contractors. Councilor Sears asked why Utility Service Partners needs the City to sanction their service. Mr. Lyon explained it creates an economy of scale that allows them to offer the homeowners this service at a good value.

5.2 Silverton Chamber of Commerce Monthly Update – Stacey Palmer

Stacy Palmer, Executive Director of the Silverton Chamber of Commerce provided their monthly visitor numbers and the number of visitors to their website. She announced Judy's Party raised over \$15,000 which will be returned to the community in the form of grants and \$2,000 was raised for future recognition projects for Jason Franz. She thanked the Silverton Fire Department and their Explorers, Marion County CERT and Chamber volunteers for their help during the Goblin Walk. The Annual Tree Lighting and Lantern Parade will be held on December 6, 2019. She announced the dates for the Annual Silverton and Mt. Angel Shop Hop. Councilor Plummer said Silverton residents can purchase a season pass for Christmas in the Garden for \$10.

VI. PUBLIC HEARINGS

6.1 Ordinance No. 19-16 – Designating a 1.52 acre site on Mill Street (Marion County Assessor's Map 061W26CD05500) from Industrial to Multi-Family Residential with a concurrent Zone Change to zone the property RM-10

Mayor Palmer reviewed the procedures for the public hearing and called the public hearing regarding application number CP-19-02 and ZC-19-03 open at 8:03 p.m. No member of City Council wished to abstain or declare a conflict of interest. Councilor Plummer reported ex parte contact, because he spoke about this application being on the agenda during his walk to the City Council meeting. Mayor Palmer noted he had coffee with the property owner, this application was not the subject of the meeting, but there was brief mention the application existed and that it was on the Council agenda for November. He also read the discussions on social media where he reminded individuals the procedure for submitting comments for the record. No member of the audience wished to challenge the jurisdiction of the Council to hear the matter or any individual member of Council for bias or conflict of interest.

Community Development Director Jason Gottgetreu said this application is to change the Comprehensive Plan designation of a 1.52 acre site on Mill Street from Industrial to Multi-Family Residential with a concurrent Zone Change to zone the property RM-10. This would allow 15 to 30 dwelling units on the site. He provided an overview of the review criteria and showed the location of the site. In 2011, the City conducted an Economic Opportunity Analysis that showed there is a surplus of land zoned industrial, so this zone change would leave an adequate supply of industrial vacant land. He explained the majority of the dwellings in Silverton are single family residences. The existing Urbanization and Housing Element of the Comprehensive Plan indicates there is a deficit of multifamily zoned land in the city. The preference for multifamily land is it to be scattered throughout the city and not concentrated in one particular area. The plan also states small developments which fit in the existing neighborhood are preferred. There is water, sewer and stormwater fronting and/or adjacent to the site. Any further development of the site would have to go through the design review process. The Planning Commission is recommending City Council approve the application.

Councilor Sears asked if the City has any other plans for this piece of property. Director Gottgetreu said the property is listed in the Parks and Recreation Master Plan as a potential acquisition to develop a joint use park with the Silver Falls School District. Councilor Sears asked if there is a deficit of open/green space in the Mill Town area. Director Gottgetreu indicated there is a deficit identified in that area. Councilor Sears indicated there appears to be a high concentration of multifamily use in this area already, going against the preference listed in the Comprehensive Plan. Director Gottgetreu explained there is also a desire to locate multifamily in areas where it would fit, such as the proximity to services like a grocery store and a school.

Councilor Carter asked how this application would impact the bike/pedestrian connection from Mill Street to Sage that Council discussed last week. Director Gottgetreu said any multifamily development would require onsite pedestrian connections and the easiest way to ensure the connection would be to acquire a public access easement on the site.

Councilor Sears inquired about the traffic in the area and if a traffic impact study was performed when Mark Twain shifted to an elementary school. Director Gottgetreu said when Eugene Field was decommissioned there was a traffic impact analysis completed. He explained the threshold for a traffic impact analysis is 200 average daily trips which is generally about 20 single family homes. He said apartments have a lower am/pm peak hour trip generation than single family.

Applicant Testimony

Gene Oster, 6182 Cascade Hwy. Mr. Oster focused his testimony on the practical reasons why he believes this zone change is warranted. Silverton has an excessive amount of land zoned industrial and an underserved amount of multifamily zoning. This is a relatively small piece of property so it will not have a negative impact on the supply of industrial land. The goal of Silverton is not to find a piece of land big enough to satisfy the shortage of multifamily land, but to develop smaller pieces of property for this type of use. He said prior to purchasing the property he spoke to the superintendent of the school district in June 2019 who indicated school districts never seek to be a neighbor of commercial or industrial property. The main reason is the increased traffic and industry creates larger vehicle traffic. He feels schools belong in residential areas. This also allows taxpayers to use the outdoor facilities located on the school property. He does not think of this area as industrial. He sees the industrial area off Eska Way and Hobart. He also pointed out the size and shape of the property is not ideal for industrial uses.

Councilor Plummer asked Mr. Oster what his vision is for the property. Mr. Oster said if City Council supports the Planning Commission recommendation he will be reaching out to an expert on multifamily layout. He said Silverton has a lack of housing options for the areas industrial companies. He envisions the units being 550 square feet with one bedroom and one bath in a cluster cottage, single story type concept. Even at market value the rents would be considerably less than what is currently available in Silverton.

Testimony in favor – None

Testimony in opposition – None

Neutral testimony – None

Councilor Carter made a motion to close the public hearing. Councilor Freilinger seconded the motion. There was no discussion and the motion passed unanimously (6-0). Mayor Palmer closed the public hearing at 8:32 p.m.

Councilor Carter made a motion to have the first reading of Ordinance No. 19-16, by title only. Councilor Freilinger seconded the motion. There was no discussion and the motion passed unanimously. City Manager Wurster read Ordinance No. 19-16 by title only.

Councilor Carter made a motion to pass Ordinance No. 19-16 on its first reading. Councilor Freilinger seconded the motion. Councilor Sears said he is not in favor of this ordinance and voiced his concern regarding the development and its impact to the neighborhood. There is a disproportionate amount of multifamily housing in the northern part of Silverton and he feels it would be better developed as a park. He is concerned about the increase in traffic the development will cause to the neighborhood. Councilor Freilinger said he has been an advocate for ensuring the City does not overgrow beyond its means. He also believes there is an affordable housing crisis in the City and Council needs to be looking at ways to solve it and it will likely require Council to take bold action. He feels this is the perfect location for multifamily. There might be a little higher concentration of multifamily housing in this area currently, but he feels that will change and more will be scattered throughout town. It is a small piece of property close to amenities, schools and jobs. He sees this development improving the infrastructure and housing situation. Councilor Carter agreed with Councilor Freilinger and said traffic could move north or south from this location and the speed bumps on Mill Street will slow down traffic. She said the area also has Lincoln Park and Mark Twain which provide outdoor recreational opportunities. She would rather see this property developed as multifamily and feels multifamily housing units are spread throughout town. Councilor Sears stated he is concerned there is no guarantee this would be developed into a low income/affordable housing. Councilor Plummer said he does not see adding more residential land in the city limits as a good thing, because there is a surplus of buildable property. He said he will not support the ordinance for the sake of consistency. Mayor Palmer said this property was turned down for a multifamily zone change eight or ten years ago. He explained the Affordable Housing Task Force is yet to complete their work, so the potential code changes are not in place. This means anything could be developed there, because he does not see an affordable housing complex penciling out. Mayor Palmer said he would prefer this came before City Council with a site review so they could see the plans for development. The motion failed 2-4 (Yes: Councilors Freilinger and Carter and No: Mayor Palmer, Councilors Sears, Plummer and Neideigh).

Councilor Plummer made a motion directing staff to bring back findings and fact for the denial of the zone change. Councilor Neideigh seconded the motion. There was no discussion and the motion passed unanimously (6-0).

Council took a break at 9:00 p.m. and reconvened in regular session at 9:10 p.m.

6.2 Ordinance No. 19-17 – Consider a request to annex 207 Division Street into the City limits and zone the property R-1, Single Family Residential

Mayor Palmer reviewed the procedures for the public hearing and called the public hearing regarding application number AN-19-03 open at 9:11 p.m. Councilor Neideigh abstained from the hearing due to the applicants being close family friends and removed herself from the dais. No other member of Council wished to abstain, declare a conflict of interest, or ex parte contact. No member of the audience wished to challenge the jurisdiction of the Council to hear the matter or any individual member of Council for bias or conflict of interest.

Community Development Director Gottgetreu explained this is an annexation application to annex 207 Division Street into the city limits and zone the property R-1, Single Family Residential. The total area of the annexation request is 0.88 acres. A manufactured home exists on the site, but is proposed to be

removed and replaced with a new single family home. The annexation would allow the replacement dwelling to connect to city sewer due to a failed septic system and to city water. He reviewed the location of the site and its access. The site would be zoned Single Family Residential (R-1) upon annexation. City water, sewer and storm water are available along Pioneer Drive. The proposed use of the site is consistent with the Zoning and Comprehensive Plan map. If the site were to annex it would have development potential due to its size. He explained the city is within its five to eight year land supply so the City Council can consider additional factors. There is also an exemption for properties where there is a public health hazard due to a lack of City water or sewer. The Planning Commission recommends City Council approve the annexation.

Councilor Freilinger asked what would happen to street improvements on either side of the property. Director Gottgetreu said a partition or further development of the property would trigger street improvements. He further explained the code allows the City to require a waiver of remonstrance agreement for sidewalks, but he is not sure if that would apply to a replacement dwelling. Councilor Sears said the Planning Commission discussed placing a restriction on further development for a number of years. Director Gottgetreu explained the Planning Commission was interested on seeing if that could be a requirement after the owner of the Cambridge annexation offered it. He said the City Attorney has indicated the City could not require that as part of applications. The owner can voluntarily offer that as a condition, but it cannot be coerced by the City. Councilor Sears asked about keeping the well active for garden irrigation and if the City has restrictions on the use of wells within the city limits. Director Gottgetreu explained the Municipal Code requires a backflow device for an auxiliary water supply located on the site. Mayor Palmer asked about the water customers outside the city limits. Director Gottgetreu explained in the past that was allowed, but the policy has changed and it is no longer allowed to occur.

Applicant Testimony

Austin and Martha Wiesner, 10921 Saratoga Drive, Salem. Mr. and Ms. Wiesner purchased the property in June and discovered issues with the well and the septic system. He said they asked the county about replacing the septic system, but based on its location they recommended the Wiesner's approach the City about connecting into the utility system. They would like to replace the manufactured home with a single family home and connect it to water and sewer. Mayor Palmer asked about the discussion that occurred at the Planning Commission regarding the consideration of a five to ten year waiver on subdividing the property. Mr. Wiesner said they would consider that, because it is not their intent to subdivide the property. He is concerned about how subsequent applications would be monitored moving forward for consistency in the future. Councilor Plummer asked what their plan would be if this annexation does not pass. Mr. Wiesner said there is a way to fit an alternate septic system on the site and upgrade the well, but that investment does not make a lot of sense, because annexation of the site is in the City's long term vision based on the Comprehensive Plan. Mayor Palmer explained the development on South Water Street and why he has not supported annexations in that area.

Testimony in favor – None

Testimony in opposition – None

Neutral testimony – None

Councilor Freilinger made a motion to close the public hearing. Councilor Sears seconded the motion. Councilor Plummer asked if the hearing is closed would Council have the opportunity to review a potential voluntary annexation agreement. Councilor Freilinger amended his motion to close the public hearing, but to leave the record open for seven days in order to receive additional testimony. Councilor Sears was agreeable to the amendment and seconded the motion. There was no further discussion and the motion passed unanimously (6-0). Mayor Palmer closed the public hearing at 9:43 p.m. and Council will revisit the ordinance at their next regular meeting.

VII. CONSENT AGENDA

Councilor Freilinger made a motion to accept the consent agenda consisting of agenda items 7.1, 7.2, 7.3, and 7.4. Councilor Carter seconded the motion. There was no discussion and the motion passed unanimously (6-0).

- 7.1 **OLCC Liquor License for New Owner of Retail Full On-Premises Sales and Off Premises Sales for 3Ten Water LLC, dba: Silverton Inn and Suites 3Ten Water**
- 7.2 **OLCC Liquor License for New Owner of Retail Full On-Premises Sales Commercial for E & E Investment LLC, dba: Your Break Tavern**
- 7.3 **Wastewater Treatment Plant Aeration Basin Drain Pump Replacement**
- 7.4 **Resolution No. 19-38 – Transfer funds to pay PERS deposit towards UAL and to participate in PERS Employer Incentive Fund**

VIII. DISCUSSION/ACTION ITEMS

- 8.1 **Consider a request to annex 148 Cambridge Avenue into the city limits and zone the property R-1, Single Family Residential with a concurrent partition application to divide the sit into five parcels in two phases**

Community Development Director Gottgetreu said at the previous meeting City Council requested adding additional conditions to facilitate the future improvement of a mini-subdivision street and he explained where those changes were added. The development agreement was also included in the packet accepting the applicants offer to have a ten year restriction on the development of the larger parcel.

Councilor Freilinger made a motion to have the second reading of Ordinance No. 19-13, by title only. Councilor Carter seconded the motion. There was no discussion and the motion passed unanimously (6-0). Councilor Neideigh indicated she watched the video of this discussion which allows her to vote. City Manager Wurster provided the second reading of Ordinance No. 19-13 by title only.

Councilor Freilinger made a motion to adopt Ordinance No. 19-13, on its second and final reading. Councilor Carter seconded the motion. Councilor Plummer restated there is a five to eight year supply of buildable land and if everyone considers the good this would have on the community the Council would come up short on reasons. Councilor Neideigh agreed with Council Plummer and said for consistency purposes she will be voting no on the ordinance. Mayor Palmer explained the location and size of the property, as well as the infrastructure that is in place makes it different than the other annexations considered by City Council. There was no further discussion and the motion failed 3-3 (Yes: Mayor Palmer and Councilors Freilinger and Carter and No: Councilors Sears, Plummer and Neideigh).

Councilor Plummer made a motion directing staff to bring back findings and fact for the denial of the annexation. Councilor Neideigh seconded the motion. Councilor Freilinger asked what would happen if Council does not approve this. Director Gottgetreu explained there needs to be some direction of either approving or denying the application and the findings for that decision. Councilor Freilinger asked if it could be continued to next month when there would be seven Councilors present. Staff discussed the 120-day rule and the timing of the application. There was no further discussion and the motion passed unanimously (6-0).

- 8.2 **Ordinance No. 19-14 – Adding Chapter 12.60, regulating trees on City owned property to the Silverton Municipal Code**

City Manager Wurster distributed suggested changes to the ordinance proposed by Councilor Sears to City Council earlier today. Staff is in support of the changes and recommends bringing back a redline version for approval in December. Councilor Freilinger made a motion to accept Councilor Sears recommendations and directed staff to create a redline version of the ordinance for consideration at the next regular City Council meeting. Councilor Neideigh seconded the motion. There was no further discussion and the motion passed 5-1 (Yes: Mayor Palmer and Councilors Sears, Plummer, Freilinger and Neideigh and No: Councilor Carter).

8.3 Resolution No. 19-39 – Supporting the formation of the Silver Falls Parks and Recreation District

Mayor Palmer presented the Parks and Recreation Task Force proposal for the formation of a Parks and Recreation District. He reviewed the history of the discussion and how the proposed district boundaries were formed. Staff has met with Marion County and will be working to better define the boundaries. The Task Force agreed to a permanent tax rate of \$0.85 per \$1,000 of assessed value. The name of the district will be the Silver Falls Parks and Recreation District to ensure it is inclusive of areas outside of Silverton. The pool levy would be retired and the City's monthly parks fees may cease to exist; however, the Task Force realizes that will be a policy decision made by City Council. The Task Force is recommending the district assume the maintenance and operation responsibilities for all existing city parks, except Town Square Park. The City would retain the ownership of all real property except for the pool which could potentially be bought by the district. Discussion ensued about the roles and responsibilities, and how those would need to be worked out through agreements after the formation, and ultimately approved by City Council. He explained the priority of the district would be to develop an outdoor sports complex and hiking/biking trails. He provided an analysis of the recent community surveys that showed support for an expanded district. A proposed five year budget for the district was included in the packet and Mayor Palmer reviewed the current and potential cost to a homeowner with a house assessed at \$200,000. The City Council must pass a resolution agreeing to send the district formation to the voters. He explained there will be a cost for the election and the county has estimated \$2.00 per voter or approximately \$23,242. Currently the City has \$10,000 budgeted for this purpose. He explained the Task Force passed a motion to include the reimbursement of the election costs in the proposed district budget. In closing, Mayor Palmer provided an overview of the process to get the measure on the November 2020 ballot.

Mayor Palmer said this process will cost more than originally anticipated and Council needs to decide if it still makes sense to move forward. Councilor Sears asked about the \$1.7 million capital outlay in the proposed budget. Staff explained that is a loan to acquire property and build an outdoor sports complex. Discussion ensued on the timing and cost of the election as well as when money would need to be transferred.

Councilor Carter made a motion to approve Resolution No. 19-39 supporting the formation of the Silver Falls Parks and Recreation District. Councilor Sears seconded the motion. There was no further discussion and the motion passed unanimously (6-0).

Councilor Sears made a motion to extend the meeting past 10:00 p.m. Councilor Freilinger seconded the motion. There was no discussion and the motion passed unanimously (6-0).

8.4 Resolution No. 19-40 – To dissolve the Parks and Recreation Task Force

Mayor Palmer explained it is necessary to dissolve the Task Force at this time, so they can work through the election process. If needed a new task force could be formed in the future. Councilor Carter made a motion to adopt Resolution No. 19-40 dissolving the Parks and Recreation Task Force. Councilor Neideigh seconded the motion. Councilor Plummer asked who the point of contact is for the group and Mayor Palmer said he is. There was no further discussion and the motion passed unanimously (6-0).

IX. APPOINTMENTS TO COMMITTEE AND ADVISORY GROUPS

9.1 Appointment to the Oregon Garden Foundation

Mayor Palmer is recommending the reappointment of Randal Thomas to the Oregon Garden Foundation (OGF). He explained the importance of having Mr. Thomas's background and knowledge on the OGF, because three new City positions will become available after Marion County removes itself from the governing body which will be a good time to appoint new individuals. Councilor Freilinger made a motion to appoint Randal Thomas to the Oregon Garden Foundation. Councilor Sears seconded the motion. Councilor Carter explained she will be voting no, because while she thinks he has been a valuable member he travels a lot and misses a number of meetings. She would like to see some new blood on the board and feels there are people who have experience with the garden who would be available. Mayor Palmer explained he feels it is important to keep Mr. Thomas in place due to his institutional knowledge.

There was no further discussion and the motion passed 5-1 (Yes: Mayor Palmer and Councilors Sears, Plummer, Freilinger and Neideigh and No: Councilor Carter).

X. CITY MANAGER UPDATE

City Manager Wurster reminded City Council about the Public Visioning Process for the Pettit Property on Wednesday, November 6, 2019. The City Council will be hosting a Town Hall on Monday, November 18, 2019 at the High School Auditorium at 7:00 p.m. She indicated the proposed improvements for the intersection of Jefferson and Highway 214 were provided by ODOT and included in the Council packet. The Town Hall will be replacing the November Work Session. She thanked Councilor Sears for his comments on the RFP for architectural services for Eugene Field Commons. He recommended language be added regarding the site being located in the inundation zone. The City has hired a consultant to study the inundation zone and the initial report is showing less of an impact to Eugene Field Commons than it was previously thought. She explained there have been changes to the law regarding RFPs and price can now be allowed as a consideration in the process. City Council indicated they would like to consider price when reviewing the applications and requested staff wait to release the RFP in January when the new law takes effect.

XI. COUNCIL COMMUNICATIONS

Councilor Carter will be out of town during the November 18th Town Hall.

Councilor Sears voiced his concerns regarding the plans for the intersection on Highway 214 and Jefferson. He asked if there will be an opportunity to talk to the state about improving the design. Public Works Director Schuetz explained the comment period has passed, but she will reach out to ODOT's project manager with any concerns and see if anything can be changed at this point. ODOT said they would be willing to present the design to City Council and answer questions, but it will likely cause a delay in the bid process. Councilor Sears would prefer to see a better design and slow down the process in order to get a better project. Council would like to see if ODOT would be willing to present the design at a future meeting.

Councilor Plummer asked about the status of the Silverton Road closure. Mayor Palmer said the paper indicated the project is scheduled to begin in May 2020.

Mayor Palmer thanked Assistant to the City Manager/HR Coordinator, Elizabeth Gray; Silver Falls Library Executive Director, Christy Davis; Interim Superintendent, Paul Peterson; and City Manager Wurster for their work on the Town Hall. He thanked the City's Communication Team for their outreach efforts and social media presence. He asked if the Planning Commission could get headsets similar to City Council, because the audio is difficult to hear.

XII. ADJOURNMENT

Councilor Sears made a motion to adjourn and Mayor Palmer adjourned the meeting at 10:59 p.m.

Respectfully submitted by:

/s/Angela Speier, Assistant to the City Manager/City Clerk